

User manual for College

1. Go to Register Page

Sign Up to DSTTE

First Name

Enter First Name

Last Name

Enter Last Name

Email

Enter Email Address

Mobile

Enter Mobile Number

Password

Register As

Select

Submit

2. Fill all the details like **First Name, Last Name, Email, Mobile, Password,**
3. And Select **College Administrator** in *Register As* dropdown, and fill the all the necessary details

Mobile

Enter Mobile Number

Student

Recruiter

College Administrator

Admin

Select

Submit

4. After login, you will redirect to college dashboard

The screenshot shows the college dashboard for Katihar Engineering College. The left sidebar contains a menu with 'Profile' (highlighted), 'Pending Students', 'Approved Students', and 'Student Enrollment'. The main content area displays the college name 'Katihar Engineering College' with location and contact status. Below this, a table lists college details:

| | | |
|---------------------------------------|------------------------------------|------------------------------|
| College Code: 129 | Principal Name: Dr. Ranjana Kumari | Principal Number: 9999999996 |
| Principal Email: principal@keck.ac.in | Address: Hridyaganj | State: Bihar |

5. Based on work select respective column

6. For seeing pending Student list, click **Pending Student**.

The screenshot shows the 'Pending Student' list. The left sidebar menu has 'Pending Students' highlighted. The main content area displays a table with the following data:

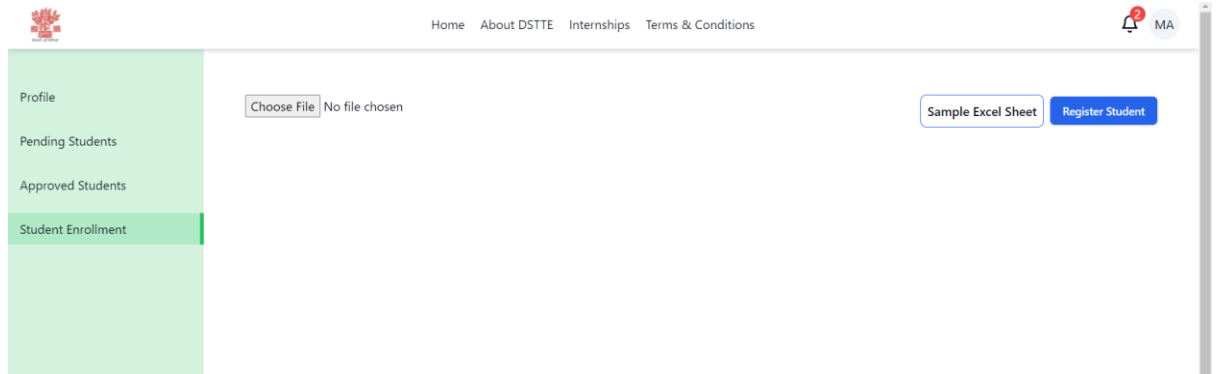
| Registration Number | Name | Gender | Branch | Phone | Email | Action |
|---------------------|------------------------------|--------|--|------------|-------------------------------|-------------------------|
| 376962274 | SHAHID ASLAM | MALE | Mechanical Engineering | 7645925310 | aslamshahid3368@gmail.com | Approve |
| 919220421 | PANDEY SUYASH CHANDRA SHARMA | MALE | Mechanical Engineering | 9708029306 | suyash.chandra007@gmail.com | Approve |
| 744948567 | ANUBHAV KUMAR | MALE | Electrical and Electronics Engineering | 7352684823 | anubhavamishra84823@gmail.com | Approve |
| 879539216 | CHANDRAMOHAN KUMAR | MALE | Computer Science & Engineering | 9905239422 | cmk99052@gmail.com | Approve |
| 918186212 | VANI JHA | FEMALE | Electrical and Electronics Engineering | 8709691055 | vanijha47@gmail.com | Approve |

7. For seeing Approved Student list, click **Approved Students**.

The screenshot shows the 'Approved Student' list. The left sidebar menu has 'Approved Students' highlighted. The main content area displays a table with the following data:

| Registration Number | Name | Gender | Branch | Phone | Email |
|---------------------|----------------------|--------|--|------------|-----------------------------|
| 998929146 | MD SHAHIR HAMZAH | MALE | Mechanical Engineering | 6204066981 | shahilhamzah12@gmail.com |
| 699923794 | DILMOHAN KUMAR | MALE | Electrical and Electronics Engineering | 7480993759 | dilmohan15014@gmail.com |
| 27020109 | VICKEY RAJ | MALE | Electrical and Electronics Engineering | 6209499606 | vickeyraj22122003@gmail.com |
| 404727313 | KARTIKEY SINHA | MALE | Civil Engineering | 9693103854 | kartikeysinha4165@gmail.com |
| 564967912 | BHAVESH PRIYA RANJAN | MALE | Civil Engineering | 9470272781 | bhaveshranjan03@gmail.com |
| 583534575 | ABHINANDAN KUMAR | MALE | Civil Engineering | 7463862797 | kabhinandan973@gmail.com |

8. College can Enroll bulk student using the excel sheet data, by clicking student Enrollement



9. College can download sample Excel sheet by clicking on the button present on right side of screen.

10. After uploading excel sheet , you will get all the data populated in the table

The screenshot shows the same web application interface as before, but now the 'Choose File' button is labeled 'dst.xlsx'. Below it, a table displays the data from the uploaded Excel file. The table has 15 columns: S. No, Registration Number, Name, Gender, Branch, Phone, Email, Date of Birth, Religion, Category, Session, Curr CGPA, Sem 1 SGPA, Sem 2 SGPA, Sem 3 SGPA, Sem 4 SGPA, and Sem 5 SGPA. There are two rows of student data.

| S. No | Registration Number | Name | Gender | Branch | Phone | Email | Date of Birth | Religion | Category | Session | Curr CGPA | Sem 1 SGPA | Sem 2 SGPA | Sem 3 SGPA | Sem 4 SGPA | Sem 5 SGPA |
|-------|---------------------|--------------------|--------|----------------------------------|------------|-------------------|---------------|----------|----------|-----------|-----------|------------|------------|------------|------------|------------|
| 1 | 20105129032 | Piyush Priyadarshi | MALE | Computer Science and Engineering | 8080808080 | piyush1@gmail.com | | Hinduism | GENERAL | 2020-2024 | 8.41 | 8.36 | 8.25 | 8.45 | 8.36 | 8.49 |
| 2 | 21105129901 | Vishal Kumar | MALE | Computer Science and Engineering | 9090909090 | vishal1@gmail.com | | Hinduism | GENERAL | 2020-2024 | 8.9 | 8.5 | 8.6 | 8.7 | 8.8 | 8.9 |

11. Then you have to hit the Register button to Register all the student in the portal